

# Prop-Forward™



## Connecting your laptop to keyboard and mouse

Laptops vary in how they can be attached to an external keyboard and mouse. You should consult your laptop manual, but there are two basic types:

**Type 1:** These have a connector for a keyboard **and** one for a mouse, so to connect both you simply plug them both in.

**Type 2:** These have one connector which will take a mouse **or** a keyboard. You should consult the laptop manual, but normally either a Y adaptor will connect both or you can plug your keyboard and mouse into a USB HID (Human Interface Device) adaptor which connects into one of your USB ports on the laptop.



## Prop-Forward™ User Instructions

A guide to the use and care of your **Prop-Forward** laptop stand



For **Prop-Forward MkII**  
(2007 onwards)

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## Congratulations on your purchase of a Prop-Forward to build your laptop workstation

By purchasing a **Prop-Forward**, laptop stand you have made an important step in adopting a correct working position when using your laptop computer.



With the chair in this position, your feet should reach the floor so that the front edge of your chair is not pressing into the back of your legs. If it is, then you should rest your feet on a footrest to ensure that the pressure is removed from the back of your legs.

After placing your laptop on the stand and connecting your mouse and keyboard (and probably your power supply) you will be ready to work. However, at this point, adjust your chair so that your forearms are approximately horizontal and the top of the laptop screen is level with your eyes.

**This positioning guide is provided to help you, but how you sit is up to you and we can take no responsibility for your comfort or health.**

**It is your responsibility to periodically research the latest guidelines on working position and implement them as you see fit.**

## Care of your Prop-Forward

A **Prop-Forward** laptop stand does not take much looking after. However, you may want to occasionally remove finger prints etc. To do this you can clean the surface with a damp cloth with a tiny amount of mild detergent (such as washing up liquid). *Do not immerse in liquid—this may seep under the adhesive that bonds the rubber feet causing them to lift.*

**Never use any form of abrasive or anything which contains alcohol, thinners or other organic solvents.** You would be amazed at what solvents are in a facial wipe for example—many will remove paint or silk-screening.

## Placing your laptop onto the Prop-Forward

- Place the keyboard and mouse on the desk
- Place the **Prop-Forward** behind the keyboard with the logo facing you
- Open out your laptop to approximately 160°
- Lift the laptop by the sides of the base part (never lift the laptop by its screen, or touch the TFT screen surface)
- Place the laptop base onto the **Prop-Forward** so that it sits against the buffer strip on the front lip of the stand
- Lean the laptop back against the upright of the **Prop-Forward**
- Sit down and adjust the screen to the perfect angle



The rubber feet used on **Prop-Forward** are attached by a very strong adhesive that should never fail in normal conditions. However, if you are unfortunate enough to detach a foot or buffer and it will not reliably re-attach, you can contact us for replacements which you can apply yourself.

## Recycling

If you should ever wish to dispose of your **Prop-Forward** you should remove the rubber feet and the rubber buffer strip and then place it in the metals recycling facility. If they have sub sections in the metals recycling, choose the most appropriate for high grade aluminium alloy.

